MISSING IN Southeast Texas DAY

May 2, 2026

Dia de los DESAPARECIDOS en el Sureste de Texas

Helping families of
MISSING PERSONS make connections

Ayudando a las familias de las
PERSONAS DESAPARECIDAS a hacer conexiones

January 23, 2026

Dear Community Partner:

We are proud to invite you to become an exhibitor at Missing in Southeast Texas Day 2026 *(formerly Missing in Harris County Day)*, a community service event to be held **Saturday, May 2, 2026**, from **10:00 AM to 3:00 PM at the Children's Assessment Center** located at **2500 Bolsover Street, Houston, TX 77005.**

We are providing exhibitor opportunities exclusively to community service organizations. This is an excellent opportunity for your organization to deliver your message to the local community and provide resources — and hope — to left-behind families searching for missing loved ones. We request only a **voluntary** $25 donation per organization to support the event.

The purpose of Missing in Southeast Texas Day is to help families of missing persons make connections. The day will include: free refreshments, personal guides, semi-private area to talk with missing persons professionals, forensic professionals performing voluntary DNA identification cheek swabs, data entry into the National Missing & Unidentified Persons System (NamUs), panel and roundtable discussions addressing missing persons issues, and more.

Please consider bringing your agency's resources to bear on the missing persons issue to help reunite families.

Thank you in advance for your interest in exhibiting at Missing in Southeast Texas Day 2026.

Sincerely,

Melissa Turnquist

Melissa (Mel) Turnquist, *MISETXD 2026 Coordinator*
CEO,
Texas Center for the Missing, Houston's Amber Alert AND Silver Alert Provider

2026 Missing in Southeast Texas Day Partners
Texas Center for the Missing, Children's Assessment Center, HCSO Foundation, Harris County Sheriff's Office, Harris County Institute of Forensic Sciences, Houston Police Department, and the National Missing and Unidentified Persons System (NamUs).

Exhibitor Registration Guidelines
Deadline to Reserve Space: Friday, April 24, 2026

Exhibitor Guidelines:

- There is no charge to exhibit at Missing in Southeast Texas Day. A $25 **voluntary** donation is requested.
- Any exhibitor not complying with the regulations specified in this Exhibitor Registration Guidelines document will be asked to leave the event premises immediately.
- No red or dark colored beverages are allowed in the venue.
- Exhibit space will be reserved for non-profit organizations, government agencies, and other entities that provide outreach and/or services related to missing persons issues.
    - No sales *(or fundraising appeals)* may be made from any booth.
- Exhibit space accommodates a 6' table and two chairs. The exhibit space will not be expanded due to additional furniture, displays, or other items.
    - 1 Table and 2 chairs per exhibit space will be provided by the host.
    - Exhibitors provide their own table linens, pamphlets or handouts, as well as any displays or signage.
    - All exhibitor locations are indoor.
- Exhibitors will be located in the public space reserved for the event.
    - Please specify on the Exhibitor Registration Form if access to an electrical outlet will be needed. A limited number of outlets are available. Extension cords and power strips are the responsibility of the exhibitor.
    - The Missing in Southeast Texas Day event coordinator or designee reserves the right to make last-minute changes in the exhibit layouts and/or locations on the day of the event if the need arises.
- Exhibitors will receive confirmation of successful registration by email prior to the date of Missing in Southeast Texas Day.
    - Organizations that have not registered for the event will not be allowed to set up and exhibit.
    - Once registered, **please provide notice of cancellation prior to April 30, 2026**. The failure to notify may impact invitations to future events.

Set Up and Break Down:

- Exhibitors may begin setting up at 9:00 AM on Saturday, May 2, 2026.
    - Exhibitors must check in with the event coordinator or designee upon arrival to receive a location assignment.
    - Exhibitors may begin break down at 1:00 PM on Saturday, May 2nd. Early break down is strongly discouraged as we hope to engage and help as many searching families as possible. During break down, please do not disturb any ongoing activities. Exhibitor displays and materials must be removed and any debris disposed of appropriately by 4:00 PM.

Exhibitor Property and Liability:

- Exhibitors participate at their own risk. Law enforcement officers involved in Missing in Southeast Texas Day will be present, but the exhibitor understands and expressly agrees that the Children's Assessment Center and the law enforcement agencies represented at the event are not responsible for providing specific security or protection for exhibitor property and are not responsible or liable in any way for damages or other losses occurring to said property.

Insurance:

- Each exhibitor should contact their insurance company to ensure that they are covered during the event.

Contact Information:

Please submit the completed, signed Registration Form *(digital signatures are acceptable)* by email to:

Melissa (Mel) Turnquist
support@tcftm.org

The Registration Form may be filled out in the digital format with an electronic signature, requested information sent in the body of an email to support@tcftm.org, or it may be printed, handwritten, and scanned. The requested $25 donation can be made online: https://online.centerforthemissing.org/ or payment can be mailed to:

Texas Center for the Missing
Attention: Missing in Southeast Texas Day
2500 Bolsover Street
Houston, TX 77005

For questions, contact Texas Center for the Missing at 713.599.0235 or support@tcftm.org.

Exhibitor Registration Form
Deadline to Reserve Space: April 24, 2026

I would like to participate in Missing in Southeast Texas Day as an exhibitor. I have read the Exhibitor Registration Guidelines and agree to all of the terms specified therein. I also consent to the use of my photograph taken during Missing in Southeast Texas Day in future promotional or informational publications used by the official co-hosts and staff of Missing in Southeast Texas Day and/or media present at the event.

Applicant Name: _____

Applicant Address: _____

Applicant Phone: _____

Applicant Email: _____

Exhibiting Organization Name: _____

Specify number of 6' tables *(each table includes 2 chairs)*: _____

Electrical Request (mark one): ☐ Yes ☐ No

Additional Remarks/Requests: _____

Electronic Signature Acceptable

Authorized Signature: _____

Date: _____